



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS
LAND TRANSPORTATION OFFICE
East Avenue, Quezon City



TO: MV INSPECTOR - THIS FORM WILL BE USED AS A
SOURCE DOCUMENT IN COMPUTERIZATION. FILL
UP COMPLETELY AND ACCURATELY IN INK.

**MOTOR VEHICLE
INSPECTION REPORT**

MVIR NO. 31313422-0

OWNERSHIP AND DOCUMENTATION

OWNER'S COMPLETE NAME AND ADDRESS		AGENCY		DATE	
		AUTHORIZED AGENCY (For hire only)		FILE NUMBER	
ACQUIRED FROM (Complete Name and Address)		TYPE OF REGISTRATION <input type="checkbox"/> 1. NEW <input type="checkbox"/> 2. RENEWAL <input type="checkbox"/> 3. OTHERS (Specify)			
		MVRR NUMBER (Latest)		CHPG CONTROL NUMBER	
ENCUMBRANCE (Complete Name and Address)		CERT. OF PAYMENT NUMBER (C.P.)		INFORMAL ENTRY NUMBER (I.E.)	
		INSURER:		POLICY NUMBER	
KIND OF VEHICLE <input type="checkbox"/> 1. NEW <input type="checkbox"/> 4. CAR <input type="checkbox"/> 7. MC <input type="checkbox"/> 9. OTHERS (Specify) <input type="checkbox"/> 2. 2ND HAND <input type="checkbox"/> 5. TRUCK <input type="checkbox"/> 3. REBUILT <input type="checkbox"/> 6. HIRE <input type="checkbox"/> 8. TC		EXPIRY DATE:		CERT. OF COVER NO.	
		DATE OF ENDORSEMENT:		AMOUNT OF COVERAGE	
				PL TPL P P	
		I HEREBY CERTIFY THAT ALL INFORMATION AND THE STENCIL BELOW ARE TRUE AND CORRECT.			
		INSPECTOR'S PRINTED NAME & SIGNATURE			

IDENTIFICATION AND INSPECTION

CLASSIFICATION		MAKE		PLATE NO.		DENOMINATION STICKER NO.		VALIDATION STICKER NO.	
MOTOR NUMBER		SERIAL/CHASSIS NUMBER		BODY NUMBER					
SERIES		TYPE OF BODY		COLOR		NO. OF DOOR		YR. MODEL	
						TOTAL PISTON DISPLACEMENT (cu./cm.)		NO. CYL	
BODY		<input type="checkbox"/> 1. SAFE <input type="checkbox"/> 2. UNSAFE <input type="checkbox"/> 3. DILAPIDATED		ACCESSORIES		<input type="checkbox"/> RADIO <input type="checkbox"/> YELPER <input type="checkbox"/> SPARE TIRE <input type="checkbox"/> EWD		<input type="checkbox"/> CB <input type="checkbox"/> AIRCON <input type="checkbox"/> TOOLS <input type="checkbox"/> BATTERY	
DOOR/WINDOW		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. LOOSE <input type="checkbox"/> 3. UNSAFE		DRIVE		<input type="checkbox"/> AUTOMATIC <input type="checkbox"/> POWER <input type="checkbox"/> OVER <input type="checkbox"/> CONVENTIONAL			
WINDSHIELD		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. NONE		MAX. HEIGHT		MAX. LENGTH		MAX. WIDTH	
CAPACITY MARKING		<input type="checkbox"/> 1. COMPLETE <input type="checkbox"/> 2. INCOMPLETE <input type="checkbox"/> 3. INACCURATE <input type="checkbox"/> 4. NONE		FRONT SEAT		NO. OF AXLE		SIZE OF TIRES	
APPEARANCE		<input type="checkbox"/> 1. NEAT <input type="checkbox"/> 2. FAIR <input type="checkbox"/> 3. UNSIGHTLY		T		GROSS WEIGHT		WEIGHT EMPTY	
CHASSIS		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. UNSAFE		R		NET WEIGHT		PASS. CAPACITY	
SPRING		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. UNSAFE <input type="checkbox"/> 3. WEAK <input type="checkbox"/> 4. LOOSE		C				SHIPPING WEIGHT	
SEAT		<input type="checkbox"/> 1. NEAT <input type="checkbox"/> 2. FAIR <input type="checkbox"/> 3. WORN OUT		A				PASS. CAPACITY	
BATTERY		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. LEAKING		I HEREBY CERTIFY THAT ALL INFORMATION CONTAINED HEREIN ARE TRUE AND CORRECT.					
FUEL TANK		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. LEAKING <input type="checkbox"/> 3. UNSAFE		INSPECTOR'S PRINTED NAME & SIGNATURE					

OPERATION AND SAFETY TEST

IGNITION SYSTEM		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. LOOSE		TRANSFER LEVER		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. LOOSE	
ENGINE		<input type="checkbox"/> 1. NEAT <input type="checkbox"/> 2. FAIR <input type="checkbox"/> 3. DIRTY		CLUTCH SYSTEM		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. LOOSE	
HEAD LIGHTS		<input type="checkbox"/> 1. COMPLETE <input type="checkbox"/> 2. NO DIMMER <input type="checkbox"/> 3. GLARING		HORN		<input type="checkbox"/> 1. STANDARD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. ILLEGAL	
STOP LIGHT		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. NONE		FOOT BREAK		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. LOOSE	
PARK LIGHT		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. NONE		HAND BREAK		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. LOOSE	
SIGNAL LIGHTS		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. NONE		PANEL GAUGES		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. COMPLETE <input type="checkbox"/> 4. INCOMPLETE	
INTERIOR LIGHTS		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. INCOMPLETE		SMOKE EMISSION		<input type="checkbox"/> 1. NORMAL <input type="checkbox"/> 2. SMOKE BELCHER	
DIMMER SWITCH		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. NONE		I HEREBY CERTIFY THAT ALL INFORMATION ARE TRUE AND CORRECT AND THAT AN ACTUAL TEST WAS CONDUCTED.			
TIRES		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. WORN OUT <input type="checkbox"/> 3. UNSAFE <input type="checkbox"/> 4. SPARE		INSPECTOR'S PRINTED NAME & SIGNATURE			
WHEELS		<input type="checkbox"/> 1. NORMAL <input type="checkbox"/> 2. UNSAFE <input type="checkbox"/> 3. WOBBLY <input type="checkbox"/> 4. UNALIGNED		CHIEF INSPECTOR/TDS			
STEERING		<input type="checkbox"/> 1. NORMAL <input type="checkbox"/> 2. STIFF <input type="checkbox"/> 3. LOOSE <input type="checkbox"/> 4. UNSAFE		NOTED BY			
WIPER		<input type="checkbox"/> 1. GOOD <input type="checkbox"/> 2. DEFECTIVE <input type="checkbox"/> 3. NONE		TDO PRINTED NAME & SIGNATURE			

MOTOR NO. STENCIL HERE

CHASSIS/SERIAL/BODY NUMBER STENCIL HERE

PRIVATE

I. New Registration

1. Imported Motor Vehicle

- ☐ Original Invoice
 - ☐ Certification of Payment of taxes
 - ☐ Confirmation of CP from Registration Section, C.O.
 - ☐ CHPG clearance
 - ☐ Insurance Certificate of Cover
 - ☐ Actual inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)
 - ☐ Early Warning Device (EWD)
- 2. Locally Assemble/Rebuilt**
- ☐ Confirmation of Dealer's Report from Registration Section, C.O. or R.O.
 - ☐ Original Sales Invoice/Commercial Invoice of motor/chassis
 - ☐ CR & OR of motor/chassis, if taken from another motor vehicle
 - ☐ Certification of Payment of Taxes from Boc BOC & BIR, if motor/chassis are imported.
 - ☐ CHPG clearance
 - ☐ Insurance Certificate of Cover
 - ☐ Affidavit of Rebuilt of Owner/Mechanic
 - ☐ Actual Inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)
 - ☐ Early Warning Device (EWD)

II. Renewal of MV Registration

- ☐ Original copy of Registration Certificate
- ☐ Original copy of current official receipt of payment
- ☐ Insurance Certificate of Cover
- ☐ Actual Inspection of Motor Vehicle & duly accomplished
- ☐ MVIR (stencils of motor & chassis nos. must be done on the space provided for)
- ☐ Early Warning Device (EWD)

III. Transfer of Ownership

- ☐ Original copy of Registration Certificate
- ☐ Original copy of current official receipt of payment
- ☐ Original copy of Deed of Sales/Transfer
- ☐ CHPG clearance
- ☐ Insurance Certificate of Cover
- ☐ Confirmation of Registration Certificate (Cir. No. 123)
- ☐ Board of Resolution of Secretary's certificate if the vendor/Transferor is a corporation
- ☐ Actual inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)

IV. Duplicate Registration Certificate

- ☐ Affidavit of Loss for Registration Certificate
- ☐ Clearance from law/Enforcement Service, C.O./RO
- ☐ Actual Inspection of Motor Vehicle & duly accomplished

V. Annotation of Mortgage

- ☐ Original copy of Registration Certificate
- ☐ Original copy of current official receipt of payment
- ☐ Copy of Deed of Chattel Mortgage duly stamped received by the Register of Deeds
- ☐ Actual Inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)

VI. Cancellation of Mortgage

- ☐ Original copy of Registration Certificate (CRE)
- ☐ Original copy of current official receipt of payment
- ☐ Release of Chattel Mortgage duly stamped received by the Register of Deeds
- ☐ Actual Inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)

VII. Change Motor/Chassis/Color/Body Design

- ☐ Original copy of Registration Certificate
 - ☐ Original copy of current official receipt of payment
 - ☐ Original copy of Invoice
 - ☐ Certification of Dealer's report with official receipt acknowledging payment of certification of dealers' report
 - ☐ Affidavit of change chassis/motor/body/color
 - ☐ CHPG clearance
 - ☐ Insurance Certificate of Cover/Indorsement from insurance Company
 - ☐ Actual Inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)
- Note: Change chassis of For Hire Motor Vehicles are Considered rebuilt.

VIII. Duplicate Plates/Stickers

- ☐ Original copy of Registration Certificate
- ☐ Original copy of current official receipt of payment
- ☐ Affidavit of Loss
- ☐ Clearance from Law Enforcement Service, C.O.
- ☐ Actual Inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)

IX. Storage

- ☐ Original copy of Registration Certificate
 - ☐ Original copy of current official receipt of payment
 - ☐ Pair of motor vehicle plates.*
- (* To be surrendered to the LTO)

X. Re-stamping of Engine/Chassis Numbers

- ☐ Original copy of Registration Certificate
- ☐ Original copy of current

- ☐ Affidavit of owner and mechanic stating the reason/s or need for re-stamping
- ☐ Investigation Report of the TIFS and/or TDO

XI. Sheriff Sale

- ☐ Original copy of Registration Certificate
- ☐ Original copy of the current official receipt of payment
- ☐ Original copy of sheriff's Certificate of Sale
- ☐ Authenticated copy of the Sheriff's Return
- ☐ Confirmation of the Court that rendered judgement
- ☐ Copy of the Court's decision and Writ of Execution ordering the sale of public auction
- ☐ Duplicate copy of chattel mortgage contract duly stamped received by the Register of Deeds
- ☐ CHPG clearance
- ☐ Insurance Certificate of Cover
- ☐ Actual Inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)

**FOR HIRE MOTOR VEHICLES
"For Hire"-(PUJ, PUB, TX MCH)**

- ☐ Confirmation of franchise from the Records section, LTFRB/R.O. LTFRB
- ☐ Latest CR & OR
- ☐ Insurance Certificate of Cover
- ☐ BIR payment of Common Carrier Tax
- ☐ CHPG clearance
- ☐ Certification/confirmation of Dealers, Report, if change motor/chassis
- ☐ Original Sales Invoice/s
- ☐ Imported motor/chassis-confirmation of Payment of Taxes from BQC & BIR
- ☐ Affidavit of change motor/chassis executed by owner and mechanic
- ☐ Actual Inspection of Motor Vehicle & duly accomplished MVIR (stencils of motor & chassis nos. must be done on the space provided for)
- ☐ Early Warning Device (EWD)

COMPUTATION FEES

Registration Fee	_____ P _____
Plate/Sticker	_____
Science	_____
Penalties	_____
LRF	_____
Miscellaneous	_____
Transfer	_____
Change Engine/Chassis/Color/Body/Design	_____
Others	_____